

WHITGIFT SCHOOL PARENTS' ASSOCIATION

Annual General Meeting

23 November 2015, 7.00pm, Old Library

MINUTES

Attendees

Alison Anderson	Lorna Sheldon
Peter Ellis (Staff)	Melissa Nighy
Catherine Elliott	Julia Matthews
Mary Braddon	Shejal Patel
Kim Baptiste	Lucy Tikare
Shirley Carpenter	Leyla Blake (Staff)
Frances Robinson	Paulie Puri
Vicky Harris	Alex Beal
Sue Lucas	Chouna Beal
Jill Pendlebury	Richard Kelly
Tracy Lee	Lisa Finch

Apologies for Absence

The Headmaster
Karoline Baird
Jane Goldsmith

The AGM started at 7.30pm.

Minutes of Last Meeting

The minutes of the last AGM were accepted as a true record.

Matters Arising

Second hand uniform stock needs a new home now that works are underway in the PAC. Peter Ellis said a solution would be sought.

No other matters arising.

Chair's Report

Mr Ellis gave a brief talk regarding the report from the Chair (circulated previously) and thanked all Officers and members of the committee for their continued support, paying particular thanks to Frances Robinson and Tracy Lee for the Midsummer Ball, Kim Baptiste for the Second Hand Uniform Sales, Alison Anderson for her continued work as Treasurer, Richard Blundell as the OW link and Leyla Blake for the administrative work. The full report was given to all attendees and is attached to these minutes.

Treasurer's Report

Alison Anderson gave a brief account of the events held by the WSPA over the year. Copy of the audited accounts is attached and shows an accumulated surplus of £21,000. This is now at around £24,500 after the success of the recent Quiz Night. The WSPA will make arrangements to spend some of the funds following decisions at Committee Meetings.

Unanimous agreement to continue to use Barclays for the WSPA banking.

Election of Officers

The following were elected unanimously to serve as WSPA officers:

Acting Chair – Peter Ellis (Second Master)

Treasurer – Alison Anderson

There were no volunteers for any roles within the Committee. Shirley confirmed she was happy to be Vice-Chair but could not take on the role of Chair.

Election of Hon Auditors

The Meeting was asked to note that an independent Auditor was appointed to the WSPA Committee who has reviewed and accepted the accounts prepared by the Treasurer. Unanimous agreement to continue to use Helen Garrett as Auditor of the accounts.

Any Other Business

- The Committee in particular wanted to place on record their thanks to Shirley Carpenter for all her assistance with WSPA activities and correspondence over the year.
- The WSPA Constitution was agreed.
- A date for the WSPA Summer Ball has been set for Saturday 25 June 2016.
- It was suggested that perhaps there should be just one Second Hand Uniform Sale in Michaelmas term rather than two due to general lack of stock. A bigger one could then be created for Lent term.
- Parent volunteers are needed to assist with the Entrance Interviews in January – more details to be sent out shortly. Founder's House will be used as a base while the Founder's Room is unavailable due to Exhibition works.
- Lorna Sheldon (Committee Member) invited all attendees to a WSPA Social on 15 January 2016 at either Little Bay or Bagatti's in South Croydon. An email will follow.
- Shirley Carpenter explained that the Committee would like to recruit some new parents/parents with boys who are not yet approaching exam years and encouraged attendees to spread the word.

Date of Next Meeting

The date of the next WSPA Working Group Committee meeting is yet to be decided as the Lent calendar is still being finalised. Committee members and AGM attendees will be emailed with the date in due course.

The AGM finished at 7.45pm.