



August 2017

Dear Parents

**Application for a bursary place
Whitgift School – academic year 2018/19**

The Whitgift Foundation has made available a fixed sum of bursary money and this will be awarded to those families applying for a bursary whose sons are most successful in the entrance procedures.

With bursaries in such demand, there is no guarantee that even if your son passes the entrance examination and you qualify for a bursary on income, you would be offered a bursary place. If you are not offered a 'bursary place' on entry and you accept a 'full fee place' then full fees would apply for the duration of your son's education at the school, less of course any scholarship that may be awarded. Please note that a bursary award only covers tuition and there is no bursary assistance available for uniform, travel, exam charges or school meals. Although boarding applicants are not eligible to apply for a bursary, they may be considered for a Boarding Award at the Headmaster's discretion.

Only if your family income is likely to be less than £80,000 in the 2017/2018 tax year and you wish to apply for a bursary should you complete the enclosed bursary application form. This income figure will be higher if you already have a son or daughter in a Foundation school in receipt of a bursary place.

I take this opportunity to advise you that we receive approximately 600 applications for bursary places each year and it is, therefore, essential that you read the application form very carefully and make sure that you submit all the required information to us when you first apply. We include a helpful checklist that confirms the personal information and accompanying documentation (photocopies only) that you must send us so that we can complete your assessment for a bursary place. Failure to send all the information required will limit the likelihood of your application being processed in time for the school to consider the award of a bursary for your son. A fully completed application Form A must be submitted to my office as soon as possible and no later than 30 November 2017 to ensure that your application can be assessed prior to your son sitting the entrance exam. The sooner you can send us the completed form with all accompanying documentation, the more likely it is that the school can consider offering a bursary award for your son's education.

Yours faithfully

Martin Corney
Chief Executive